

# What to do when you discover **WATER DAMAGE**

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Water is one of the most common causes of property damage. If you find a leak, follow these steps immediately.



## **01** Shut off the water supply

If you suspect the source of water is coming from plumbing or an appliance, get the water supply shut off immediately to stop the flow of water.



## **02** Cut power to the area

Before entering the area—especially if standing water is present—cut power to the area to avoid risk of electrocution.



## **03** Clear the area

Once water and power are shut off, you can begin to clear the area of furniture, rugs, household items, and carpet to limit the water damage.

Once cleared, you or the property manager can begin clean-up by:

- Removing water from the area
- Inspecting thoroughly for signs of mold
- Cleaning the area (and sterilizing, if mold is present)